

National University Corporation, University of Yamanashi Privacy Policy
Based on the EU General Data Protection Regulation (GDPR)

23, January, 2024

Determination of the President

1. Purpose

This Privacy Policy has been established by the National University Corporation, University of Yamanashi (hereinafter “the University”) in response to the GDPR to set forth policies related to the processing of personal data of data subjects located in countries subject to the GDPR (regardless of nationality or residency) and the transfer thereof to areas not subject to the GDPR (hereinafter “extraterritorial transfer”).

2. Definitions

The definitions of terms in this Privacy Policy are as follows.

Term	Definition
GDPR	EU General Data Protection Regulation 2016/679
Countries subject to the GDPR	Countries that make up the European Economic Area (the member countries of the EU, the Republic of Iceland, the Principality of Liechtenstein, and the Kingdom of Norway) and the United Kingdom of Great Britain and Northern Ireland * The Information Commissioner’s Office (ICO), which serves as the supervisory authority on personal-data protection in the United Kingdom, has stated that its corresponding policies conform to the GDPR.
Data subject	An identified or identifiable natural person; an “identifiable natural person” is a person who can be identified directly or indirectly via a reference to an identifier, especially a name, an identification number, location data, or an online identifier (IP address, cookie, MAC address, etc.), or via a reference to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of said natural person.
Personal data	Any information relating to a data subject
Processing	Any operation or set of operations performed on personal data or sets of personal data, either by automated or non-automated means, such as collecting, recording, organizing, structuring, storing, revising or

	altering, searching, referencing, using, disclosing via transmission, distributing or otherwise making available, aligning or combining, restricting, erasing, or destroying said personal data
Restriction of processing	The marking of stored personal data with the aim of limiting its processing in the future
Profiling	Any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person (especially to analyze or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behavior, location, or movements)
Controller	A natural or legal person, public authority, agency, or other body that, alone or jointly with others, determines the purposes and means of the processing of personal data
Processor	A natural or legal person, public authority, agency, or other body that processes personal data on behalf of the controller
Third party	A natural or legal person, public authority, agency, or body other than the data subject, controller, processor, and persons who, under the direct authority of the controller or processor, are authorized to process personal data
Consent of the data subject	Any freely given, specific, informed, and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her
SCC	<p>Standard Contractual Clauses</p> <ul style="list-style-type: none"> * An agreement regarding extraterritorial transfer, concluded between enterprises within the EU and enterprises outside the EU, that was established by the Commission Implementing Decision (EU) 2021/915 and Commission Implementing Decision (EU) 2021/914, which were established to ensure conformance to the requirements of the GDPR * In this Privacy Policy, "SCC" shall include old SCC that were valid until December 27, 2022 (prescribed in the Data Protection Directive [95/45/EC] applicable to EU member countries) only until said date.
SDPC	Standard Data Protection Clauses

	* A replacement for SCC, as established by the GDPR
Adequacy decision	<p>A decision by the European Commission finding that a country or region ensures an adequate level of data protection</p> <p>* An adequacy decision enables the extraterritorial transfer of personal data without the need for any special procedures.</p> <p>* Japan received an adequacy decision in January 2019, but governmental institutions, incorporated administrative agencies, etc. are not part of the framework of the adequacy decision.</p>

3. Name and address of the controller

Name: National University Corporation, University of Yamanashi

Address: 4-4-37 Takeda, Kofu, Yamanashi, Japan

4. Tasks involved in the processing of personal data

The University shall process personal data only for the purposes of performing the tasks set forth for the corresponding personal data.

- i. The personal data of an individual intending to participate in a study-abroad program or other international academic exchange program carried out in accordance with an agreement concluded between the University (including organizations established by the University of Yamanashi) and a university or research institution in a country subject to the GDPR for the purpose of education- and research-related exchange (hereinafter an “agreement on exchange”)
 - a. Procedures relating to the study-abroad program or other international academic exchange program
 - b. Procedures associated with the study-abroad program or other international academic exchange program (scholarships, etc.)
 - c. Contact during emergencies, etc.
 - d. Procedures, contact, etc. necessary for other tasks
- ii. The personal data of an individual who does not fall under the preceding Item
 - a. Applications and procedures, etc. for various projects
 - b. Payment of rewards, travel expenses, etc. and collection of fees
 - c. Procedures relating to taxes, etc.
 - d. Surveys/questionnaires
 - e. Procedures, contact, etc. necessary for other tasks

5. Sources of personal data

The University shall obtain personal data from the following sources to perform the tasks prescribed in the preceding Article.

- i. The data subject (only in cases where it can be proved that the data subject [or, if the data subject is under the age of 16 or under the age set forth by domestic law in a country subject to the GDPR, if such legal provisions exist, a person with parental authority over the data subject] has provided their consent to the processing of personal data)
- ii. An institution, etc. with which the University has an agreement on exchange

6. Storage period for personal data

Personal data shall be stored for a period prescribed in the laws and regulations of Japan or the regulations, etc. of the University.

7. Processing of personal data

The University shall process personal data in the following cases.

- i. The data subject has given consent to the processing of their personal data for one or more specific purposes
- ii. Processing is necessary for the performance of an agreement to which the data subject is party or necessary for the performance of procedures at the request of the data subject prior to the conclusion of an agreement
- iii. Processing is necessary for compliance with a legal obligation to which the controller is subject
- iv. Processing is necessary for the protection of important interests of the data subject or another natural person
- v. Processing is necessary in the execution of tasks carried out in the public interest or in the exercise of public authority vested in the controller
- vi. Processing is necessary for the purposes of legitimate interests pursued by the controller or a third party, except where said interests are overridden by the basic rights or freedoms of the data subject requesting protection of personal data

8. Rights of the data subject

The data subject has the following rights. However, in the event of a request for disclosure as prescribed in Japan's Act on the Protection of Personal Information (Act No. 57 of 2003), expenses shall be requested of the data subject.

- i. Right of access
The data subject may request that the controller provide the data subject's own personal data or other information prescribed in the GDPR.
- ii. Right to rectification
The data subject may request that the controller promptly rectify inaccuracies in the data subject's own personal data.
- iii. Right to erasure (right to be forgotten)
The data subject may request that the controller promptly erase the data subject's own personal data if said data is deemed to fall under any of the following items.
 - a. the personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed;
 - b. the data subject withdraws consent to processing and there is no other legal ground for the processing;
 - c. the data subject objects to the processing pursuant to Article 21, Paragraph 1 of the GDPR and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21, Paragraph 2 of the GDPR;
 - d. the personal data has been unlawfully processed;
 - e. the personal data must be erased for compliance with a legal obligation in an EU law or a law in a member state to which the controller is subject;
 - f. the personal data has been collected in relation to the offer of information society services referred to in Article 8, Paragraph 1 of the GDPR.
- iv. Right to restriction of processing
The data subject may request that the controller restrict processing of the data subject's personal data in cases that fall under Article 18, Paragraph 1 of the GDPR.
- v. Right to data portability
The data subject may obtain the personal data they have provided in a structured, general-use, machine-readable format from the controller in cases that fall under Article 20, Paragraph 1 of the GDPR. In addition, the data subject may transfer their personal data to another controller without hindrance from the controller to which the data subject was originally provided.
- vi. Right to object
The data subject shall have the right to object, on grounds relating to their

specific situation, at any time to the processing of personal data relating to the data subject performed according to the provisions of Item v or vi in the preceding Article, including cases involving profiling based on said specific situation.

- vii. Right not to be subject to decision-making based on automated processing, including profiling

The data subject shall have the right not to be subject to decision-making based solely on profiling or other automated processing that has a legal effect or a similar significant impact on them.

9. Provision of personal data

In order to perform the tasks prescribed in Article 5, the University may provide personal data to a third party in cases where the consent of the data subject has been obtained for said provision or where the provisions of the Items in Article 27, Paragraph 1 of the Act on the Protection of Personal Information apply. However, in cases involving special types of data prescribed in Article 9, Paragraph 1 of the GDPR, these provisions shall, as a general rule, apply only in cases where the consent of the data subject has been obtained for the provision thereof.

10. Transfer of data

Personal data may be transferred to a third country other than those subject to the GDPR only in cases where the country or region of the recipient of the data transfer has received an adequacy decision, cases where said data transfer has been provided for by the SCC or SDPC, cases that fall under the reasons prescribed in Article 49, Paragraph 1 of the GDPR, or other cases where the legality of said data transfer is guaranteed.

11. Security measures

The University has established security measures, conforming to the standards prescribed in the Act on the Protection of Personal Information and other relevant laws and regulations, in regard to the protection of personal data.

12. General provisions

The University may revise this Privacy Policy based on laws and regulations or its policies as a corporation. However, the University shall not use personal data for any post-revision purpose without obtaining the consent of the data subject.